



South Walton County Mosquito Control District
2021-2022 Regular Board Meeting
Thursday, April 20, 2023 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on April 20, 2023, at 10:00 AM.

Chairman Doug Liles called the meeting to order April 20th at 10:00 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Doug Liles, Kristine Faulk, and newly appointed Steve Young. SWCMCD attorney, Amy Myers, was in attendance.

Staff Present: Darrin Dunwald, Director
Cammie Henderson, Office Manager
Gerry Williams, Operations Manager
Rich Mitchell, Environmental Operations Manager

Public: Adrienne Campbell

Oath of Office

Newly appointed Seat 2 Commissioner Steve Young was sworn into office.

APPROVAL OF MINUTES

March 16, 2023, Regular Board Meeting

Motion to approve March 16, 2023, Regular Board Meeting Minutes as presented.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

PUBLIC COMMENT - NON-AGENDA ITEMS - None

ADMINISTRATION'S REPORT

Financial Report for March – Discussion Ensued

Chairman Doug Liles asked about the Yellow Fly Kit distribution.

Monday – Friday 7 AM to 4 PM and Saturday, May 20th 9 AM to 1 PM.

Monthly Verifications completed by Geraldine Via

March Expenditures – Discussion Ensured.

Request for motion to approve March Expenditures as presented to be filed to auditor.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Steve Young

Motion approved: Unanimously

Bank Information – provided documentation that was compiled from other districts.

Discussion Ensued.

Budget Workshop #1 rescheduled for June 28 at 10AM.



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LEGAL

March Billing (motion) – Discussion Ensued.
Request for motion to approve legal billing as presented.
Motioned by: Commissioner Kristine Faulk
Seconded by: Commissioner Steve Young
Motion approved: Unanimously

OPERATIONS

March Summary – Discussion Ensued
Adulticide Purchase – Discussion Ensued
Chairman Doug Liles questioned storage. Confirmed we are within regulations.
Capital Purchases
Request for motion to add capital budget for 4 pickups and removing the Dump truck from capital budget in current fiscal year.
Motioned by: Commissioner Steve Young
Seconded by: Commissioner Kristine Faulk
Motion approved: Unanimously
Discuss moved to TRC board seat and exfiltration systems. Discussion Ensued.
Drone Presentation by Reed Yandell – Discussion Ensued.
Request to purchase 2 – PV40 Application Drones
Motioned by: Commissioner Kristine Faulk
Seconded by: Commissioner Steve Young
Motion approved: Unanimously
DAG Update – Discussion Ensued.
Performance Review – Update – Discussion Ensued.

COMMISSIONERS

Seat – 1 Doug Liles – None
Seat – 2 Steve Young – None
Seat – 3 Kristine Faulk – Summary of action items added to the end of each meeting.

OLD BUSINESS

BCC Support of SWCMCD – Discussion Ensued. Received the approved Resolution.
Insurance Questions – Discussion Ensued.
Compensation & Classification Study – Provide Job Descriptions – Will be provided next month.
Doug Liles requests clarification on how Steve Young was appointed – Discussion Ensued.

NEW BUSINESS

Logo – Discussion Ensued. Vintage Design out of Niceville. Chairman Doug Liles volunteered to do the logo with AI. Text Doug Liles next week about assisting with a new logo.



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COMMENTS BY COMMISSION AND PUBLIC

Adrienne Campbell – Brought up North Walton Mosquito District. What do you think about the rate for this service? Chairman Doug Liles states that we are in support of North Walton. We will not make a comment on their budget.


SUMMARY OF ACTION ITEMS

1. Why is the Western Gambusia fish invasive in Florida?
 2. Chairman Doug Liles would like us to purchase a logo tent.
 3. Chairman Doug Liles would like to know why the Salary Survey was conducted.*
 4. Incentives from product distributors?
 5. How secure are public funds?
 6. Sharable Calendar for all Commissioners?
 7. SWCMCD to notify Chairman Doug Liles ditch maintenance schedule.*
 8. Do we get a fee from TRC for our reviews?
 9. Commissioner Steve Young wants CAPX on capital purchases of drones.
 10. Chairman Doug Liles would like us to share the BCC Resolution with other districts.
 11. Chairman Doug Liles asked for the website for vendor to the state and Demand Star on RFPs.
 12. Chairman Doug Liles asked Amy Myers to supply him with information regarding RFQs.
 13. Amy – what is our Inverse Condemnation Liability?
 - ~~14. Chairman Doug Liles volunteered to help produce a new logo design for review next meeting.*~~
- (* Corrected/changed per May 18th meeting)

Request for motion to Adjourn by Chairman Doug Liles
Motioned by: Commissioner Steve Young
Seconded by: Chairman Doug Liles
Motion approved: Unanimously

Adjourn meeting by Chairman Doug Liles at 12:00 PM.

Chairman Doug Liles: 

Commissioner Kristine Faulk: 

Commissioner Steve Young: 

Next Scheduled Meeting(s):

Regular Board Meeting: May 18, 2023 – 10 AM – SWCMCD, 774 N County Hwy 393, Santa Rosa Beach, FL 32459

