

South Walton County Mosquito Control District

REGULAR BOARD MEETING

September 18, 2018

Agenda

Call to Order

Invocation and Pledge

Approval of Minutes (motion)

Administration Items

1. Financial Reports for August 2018
2. Approval of Expenditures for August 2018
3. Local Budget Amendment # 9 **(motion)**
4. Board meeting dates FY2018-2019 **(motion)**
5. Enterprise leasing presentation
6. Other

Legal

1. Attorney's Report/Approval of Invoice **(motion)**

Operations

1. Activity Report
2. Drone scope of services/demonstration
3. Other

Seat 1- Commissioner John Magee

Seat 2- Commissioner Tim Norris

Seat 3- Commissioner Kristine Faulk

Restate New Action Items

Public Comments

Adjourn

REGULAR BOARD MEETING

August 21, 2018

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida at 9:30 a.m.

The Commissioners attending the meeting were Timothy Norris, John J. Magee and Kristine Faulk. Also attending were Director Ben Brewer, Field Supervisor Harley Sampson, Office Manager Geraldine Via, Office Manager Trainee Shirley Steele, Michael Midgett with Unmanned Ingenuity, LLC, Toby Lindsey & Bruce Buckley with Drone Technologist, LLC and Reed Hoffman with Enterprise.

The meeting opened with a Prayer and Pledge of Allegiance to the American Flag.

A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the minutes of the July 10, 2018 Regular Board Meeting. Motion passed unanimously.

Director Brewer introduced Michael Midgett with Unmanned Ingenuity, LLC. Mr. Midgett presented the quote for the drone and explained that it can carry a thermal fogger. He is working on a granule dispensing system for larviciding. He presented a video of an aerial application with a drone. Toby Lindsey and Bruce Buckley with Drone Technologist, LLC provide the 16 hour training course for licensing. Mr. Midgett will demonstrate the drone at the September Regular Board Meeting.

The Financial Report for July 2018 was presented. **A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the Financial Report for July 2018. Motion passed unanimously.**

The Board reviewed the July Expenditures. **A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the July Expenditures. Motion passed unanimously.**

The Board was presented, for approval, Local Budget Amendment #8 in the amount of \$2,000. The amount of \$2,000 will be transferred from Account #89 Contingency, increasing Account #42 Freight Services by \$1,000, and increase Account #43 Utility Services by \$1,000. **A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve Local Budget Amendment #8 as presented. Motion passed unanimously.**

Director Brewer placed a conference call which included Amy Tracy with Hydro Solutions, Attorney Amy Myers with Hand, Arendall, Harrison, Sale, LLC, and Attorney Craig Varn with Manson Bolves Donaldson Varn, P.A. to discuss the collaborative storm water drainage meeting on July 19, 2018 in Tallahassee, Florida.

Amy Tracy stated in her opinion the meeting went well and most attendees seemed very cooperative. The purpose of the meeting was to get all of the regulatory agencies to recognize the issues with the conveyance system are beyond the District's ability to manage. She stated it is the opinion of some regulatory agencies that drainage issues are Walton County's responsibility and the citizens need to contact the County.

Commissioner Magee asked if Amy Tracy could provide a list of short talking points for the Commissioners to have if asked questions about water management. Commissioner Norris suggested conveying this information to the Walton County Board of Commissioners. He would like to set up a meeting with them. She will be glad to get together some bullet points for the Commissioners. Ms. Tracy also suggested adopting a policy on illegal dumping.

Attorney Varn suggested having a basic inventory of the conveyance system. This information may be needed when the Department of Environmental Protection (DEP) starts looking at the ditches and what is going through them and is the District the conduit or somehow responsible. He also agreed that citizens should be directed to Walton County with drainage issues. Discussions are difficult when you don't know what is in the ground.

Director Brewer stated he would like to get together with Attorney Varn and Ms. Tracy to write a thank you email to everyone that attended the meeting.

Commissioner Magee mentioned that some water testing should be done on the ditches and to monitor periodically, before and after the County permits developments to dump into the ditches so it can be documented.

A call was placed to Attorney Myers to discuss the Request for Qualifications (RFQ). The advertising start date is August 30th, 2018. The Open date will be October 15, 2018 with the Notice to Proceed to be issued on January 15th with a temporary 90% completion date June 15, 2019. The Timeline and Request for Qualifications (RFQ) was presented for approval. **A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve The Request for Qualifications (RFQ). Motion passed unanimously.**

The Tentative Budget Hearing will be held on September 6, 2018 at 5:05 p.m. The Final Budget Hearing will be held on September 17, 2018 at 5:05 p.m.

Meeting recessed at 11:01 a.m. and reconvened at 11:05 a.m.

Director Brewer presented the attorney invoices. **A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the July 2018 Hand, Arendall, Harrison, Sale, LLC attorney invoice in the amount of \$180. Motion passed unanimously.**

Invoice from Manson, Bolves, Donaldson, Varn, P.A. for services rendered for legal representation regarding mosquito control infrastructure and stormwater issues. **A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the July 2018 Manson, Bolves, Donaldson, Varn, P.A. invoice in the amount of \$855. Motion passed unanimously.**

Director Brewer introduced Reed Hoffman with Enterprise Fleet Management. Mr. Hoffman discussed the benefits to selecting the Fleet Management program. The Board would like references and a 5 year comparison to be presented at the next meeting.

The Activity Report for the month of July 2018 was presented. There were 29 chickens that tested positive eleven for Eastern Equine Encephalitis, seventeen for West Nile and one for Highlands J. The Pedego electric bike was ordered.

Director Brewer restated his action items:

1. Review segments of ditches. Document the current conveyance system and quantify each segment.
2. Director Brewer will work with Amy Tracy to establish talking points for the District Commissioners and employees regarding ditch concerns. Establish a policy and a letter to constituents.
3. Establish a water testing baseline.

A motion was made by Commissioner Norris, seconded by Commissioner Faulk to adjourn. Motion passed unanimously. Meeting adjourned at 12:36 p.m.

Tim Norris, Secretary

John Magee, Chairman



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.341 F.S., Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7995; Fax (850) 617-7969

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2017-2018

MONTH: August

STATE FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 5.00	\$ 0.05	\$ 2.20	\$ 2.80
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 5,188.20	\$ -	\$ 4,952.64	\$ 235.56
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 5,193.20	\$ 0.05	\$ 4,954.84	\$ 238.36
BEGINNING FUND BALANCE		\$ 3,031.12	\$ -	\$ -	\$ 3,031.12
Total Receipts & Balance		\$ 8,224.32	\$ 0.05	\$ 4,954.84	\$ 3,269.48

STATE FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Service Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ -	\$ -	\$ -	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 25.00	\$ -	\$ -	\$ 25.00
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 7,154.32	\$ -	\$ 5,745.60	\$ 1,408.72
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ 1,045.00	\$ -	\$ 1,045.00	\$ -
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 8,224.32	\$ -	\$ 6,790.60	\$ 1,433.72
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES ENDING BALANCE		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 8,224.32	\$ -	\$ 6,790.60	\$ 1,433.72
ENDING FUND BALANCE		\$ -	\$ 0.05	\$ (1,835.76)	\$ 1,835.76

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.341 F.S., Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7995; Fax (850) 617-7969

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2017-2018

MONTH: August

LOCAL FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ 2,409,532.00	\$ 233.87	\$ 2,417,683.18	\$ (8,151.18)
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 2,800.00	\$ 4.30	\$ 2,057.45	\$ 742.55
364	Equipment and/or Other Sales	\$ 40,000.00	\$ -	\$ 30,000.00	\$ 10,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 4,000.00	\$ -	\$ 1,959.71	\$ 2,040.29
380	Other Sources	\$ 5,100.00	\$ 1,154.04	\$ 6,768.37	\$ (1,668.37)
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 2,461,432.00	\$ 1,392.21	\$ 2,458,468.71	\$ 2,963.29
BEGINNING FUND BALANCE		\$ 1,685,370.72	\$ -	\$ -	\$ 1,685,370.72
Total Receipts & Balance		\$ 4,146,802.72	\$ 1,392.21	\$ 2,458,468.71	\$ 1,688,334.01

LOCAL FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ 808,770.25	\$ 66,187.15	\$ 688,320.10	\$ 120,450.15
20	Personal Service Benefits	\$ 423,146.31	\$ 7,551.25	\$ 337,605.27	\$ 85,541.04
30	Operating Expense	\$ 134,830.00	\$ 3,208.34	\$ 72,205.43	\$ 62,624.57
40	Travel & Per Diem	\$ 19,500.00	\$ 539.04	\$ 13,812.68	\$ 5,687.32
41	Communication Services	\$ 19,500.00	\$ 1,260.55	\$ 15,776.09	\$ 3,723.91
42	Freight Services	\$ 3,900.00	\$ 593.09	\$ 2,584.99	\$ 1,315.01
43	Utility Service	\$ 13,050.00	\$ 819.04	\$ 9,890.01	\$ 3,159.99
44	Rentals & Leases	\$ 53,250.00	\$ 277.83	\$ 2,319.26	\$ 50,930.74
45	Insurance	\$ 45,000.00	\$ -	\$ 37,397.62	\$ 7,602.38
46	Repairs & Maintenance	\$ 63,200.00	\$ 4,064.04	\$ 41,824.91	\$ 21,375.09
47	Printing and Binding	\$ 500.00	\$ -	\$ 125.91	\$ 374.09
48	Promotional Activities	\$ 9,000.00	\$ 180.00	\$ 4,923.08	\$ 4,076.92
49	Other Charges	\$ 6,500.00	\$ 376.22	\$ 2,946.82	\$ 3,553.18
51	Office Supplies	\$ 5,000.00	\$ 326.66	\$ 2,961.78	\$ 2,038.22
52.1	Gasoline/Oil/Lube	\$ 27,250.00	\$ 4,372.22	\$ 23,463.46	\$ 3,786.54
52.2	Chemicals	\$ 175,699.54	\$ -	\$ 122,560.12	\$ 53,139.42
52.3	Protective Clothing	\$ 6,500.00	\$ 560.75	\$ 3,573.43	\$ 2,926.57
52.4	Misc. Supplies	\$ 37,500.00	\$ 2,229.12	\$ 31,072.29	\$ 6,427.71
52.5	Tools & Implements	\$ 9,000.00	\$ 336.41	\$ 7,535.19	\$ 1,464.81
54	Publications & Dues	\$ 9,085.00	\$ 1,972.25	\$ 4,743.77	\$ 4,341.23
55	Training	\$ 11,995.00	\$ 60.00	\$ 5,133.00	\$ 6,862.00
60	Capital Outlay	\$ 544,897.62	\$ 3,041.50	\$ 93,225.95	\$ 451,671.67
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 238,000.00	\$ -	\$ -	\$ 238,000.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 2,665,073.72	\$ 97,955.46	\$ 1,524,001.16	\$ 1,141,072.56
0.001	Reserves - Future Capital Outlay	\$ 1,176,729.00	\$ -	\$ -	\$ 1,176,729.00
0.002	Reserves - Self-Insurance	\$ 222,600.00	\$ -	\$ -	\$ 222,600.00
0.003	Reserves - Cash Balance to be Carried Forward	\$ 52,400.00	\$ -	\$ -	\$ 52,400.00
0.004	Reserves - Sick and Annual Leave	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
TOTAL RESERVES ENDING BALANCE		\$ 1,481,729.00	\$ -	\$ -	\$ 1,481,729.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 4,146,802.72	\$ 97,955.46	\$ 1,524,001.16	\$ 2,622,801.56
ENDING FUND BALANCE		\$ -	\$ (96,563.25)	\$ 934,467.55	\$ (934,467.55)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ARTHROPOD CONTROL BUDGET AMENDMENT

ADAM H. PUTNAM
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.
Telephone (850) 617-7995 Fax (850) 617-7969

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 9

Fiscal Year: 2017-2018

Date: 9/18/2018

Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for South Walton County District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 4,146,802.72	\$ 1,481,729.00	\$ 4,146,802.72	\$ 27,000.00	\$ 27,000.00	\$ 4,146,802.72

NAME SOURCE OF INCREASE: (Explain Decrease)

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 2,409,532.00	\$ -	\$ -	\$ 2,409,532.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 2,800.00	\$ -	\$ -	\$ 2,800.00
364	Equipment and/or Other Sales	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
380	Other Sources	\$ 5,100.00	\$ -	\$ -	\$ 5,100.00
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 2,461,432.00	\$ -	\$ -	\$ 2,461,432.00
Beginning Fund Balance		\$ 1,685,370.72	\$ -	\$ -	\$ 1,685,370.72
Total Budgetary Receipts & Balances		\$ 4,146,802.72	\$ -	\$ -	\$ 4,146,802.72

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 808,770.25	\$ -	\$ -	\$ 808,770.25
20	Personal Services Benefits	\$ 423,146.31	\$ -	\$ -	\$ 423,146.31
30	Operating Expense	\$ 134,830.00	\$ -	\$ -	\$ 134,830.00
40	Travel & Per Diem	\$ 19,500.00	\$ -	\$ -	\$ 19,500.00
41	Communication Services	\$ 19,500.00	\$ -	\$ -	\$ 19,500.00
42	Freight Services	\$ 3,900.00	\$ -	\$ -	\$ 3,900.00
43	Utility Service	\$ 13,050.00	\$ -	\$ -	\$ 13,050.00
44	Rentals & Leases	\$ 53,250.00	\$ -	\$ -	\$ 53,250.00
45	Insurance	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00
46	Repairs & Maintenance	\$ 63,200.00	\$ -	\$ -	\$ 63,200.00
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00
49	Other Charges	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00
51	Office Supplies	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
52.1	Gasoline/Oil/Lube	\$ 27,250.00	\$ -	\$ -	\$ 27,250.00
52.2	Chemicals	\$ 175,699.54	\$ 27,000.00	\$ -	\$ 202,699.54
52.3	Protective Clothing	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00
52.4	Misc. Supplies	\$ 37,500.00	\$ -	\$ -	\$ 37,500.00
52.5	Tools & Implements	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00
54	Publications & Dues	\$ 9,085.00	\$ -	\$ -	\$ 9,085.00
55	Training	\$ 11,995.00	\$ -	\$ -	\$ 11,995.00
60	Capital Outlay	\$ 544,897.62	\$ -	\$ -	\$ 544,897.62
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 238,000.00	\$ -	\$ 27,000.00	\$ 211,000.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 2,665,073.72	\$ 27,000.00	\$ 27,000.00	\$ 2,665,073.72
0.001	Reserves - Future Capital Outlay	\$ 1,176,729.00	\$ -	\$ -	\$ 1,176,729.00
0.002	Reserves - Self-Insurance	\$ 222,600.00	\$ -	\$ -	\$ 222,600.00
0.003	Reserves - Cash Balance to be Carried Forward	\$ 52,400.00	\$ -	\$ -	\$ 52,400.00
0.004	Reserves - Sick and Annual Leave	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
TOTAL RESERVES		\$ 1,481,729.00	\$ -	\$ -	\$ 1,481,729.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 4,146,802.72	\$ 27,000.00	\$ 27,000.00	\$ 4,146,802.72
ENDING FUND BALANCE		\$ -	\$ (27,000.00)	\$ (27,000.00)	\$ -

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
Mosquito Control Program

DATE _____

**South Walton County Mosquito Cont. Dis
Check Register**

For the Period From Aug 1, 2018 to Aug 31, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Acct	Amount
EFT	8/1/18	Trustmark	102001	22.20
Direct Deposit	8/8/18	Payroll#23	102001	26,749.03
EFT	8/9/18	Internal Revenue Service	102001	7,874.06
EFT	8/9/18	Nationwide	102001	670.00
EFT	8/9/18	State of Florida Disbursement Unit	102001	498.85
4573	8/10/18	Matthew Babcock	102001	100.00
4574	8/10/18	Coastal Equip Rental of South Walton	102001	36.99
4575	8/10/18	Elevated Plumbing, LLC	102001	125.00
4576	8/10/18	Pro Health	102001	135.00
4577	8/10/18	Mediacom	102001	205.90
4578	8/10/18	CenturyLink	102001	291.39
4579	8/10/18	Waste Management of NW Florida	102001	42.17
4580	8/10/18	Liberty National Life Insurance Company	102001	265.55
4581	8/10/18	Michael T. Norris	102001	82.18
4582	8/10/18	Culligan Water Services	102001	46.95
4583	8/10/18	The DeFuniak Springs Herald Breeze, Inc	102001	65.25
4584	8/10/18	FedEx	102001	590.09
4585	8/10/18	Publix Super Market, Inc.	102001	350.99
4586	8/10/18	Choctawhatchee Electric Cooperative	102001	709.99
4587	8/10/18	Home Depot Credit Services	102001	400.19
4588	8/10/18	Ace Hardware of South Walton	102001	194.30
4589	8/10/18	Regional Utilities of Walton County	102001	66.88
4590	8/10/18	Quill Corporation	102001	136.28
4591	8/10/18	Employers Association Forum, Inc.	102001	425.00
4592	8/10/18	O'Reilly Automotive, Inc.	102001	477.89
4593	8/10/18	UniFirst Corporation	102001	831.54
4594	8/10/18	Blue Tarp Financial, Inc.	102001	817.39
4595	8/10/18	Thompson Tractor Co., Inc.	102001	1,031.12
4600	8/10/18	First Bankcard Services	102001	2,928.26
4596	8/10/18	I Fix Computers	102001	1,052.42
4597	8/10/18	Powerplan (Beard Equipment Co.)	102001	462.22
4598	8/10/18	Airgas	102001	124.70
4599	8/10/18	Ferguson Enterprises, Inc.	102001	20.00
Direct Deposit	8/22/18	Payroll#24	102001	25,156.32
EFT	8/22/18	Internal Revenue Service	102001	7,345.05
EFT	8/22/18	State of Florida Disbursement Unit	102001	498.85
EFT	8/24/18	Nationwide	102001	670.00
4601	8/27/18	Cynthia Dye	102001	123.33
4602	8/27/18	Verizon Wireless	102001	557.36
4603	8/27/18	American Mosquito Control Association	102001	1,478.25
4604	8/27/18	Melhorn's Mini Market	102001	242.68
4605	8/27/18	John W. Hock Company	102001	105.81
4606	8/27/18	Hand Arendall Harrison Sale LLC	102001	180.00
4607	8/27/18	United Plastic Corporation	102001	158.04
4608	8/27/18	Darrin Dunwald	102001	15.00
4609	8/27/18	Copy Systems Business Center, Inc.	102001	180.00
4610	8/27/18	I Fix Computers	102001	114.75
4611	8/27/18	Wal Mart Community	102001	178.26
4612	8/27/18	Met Life Insurance Company	102001	363.49
4613	8/27/18	Guardian	102001	1,206.89
4614	8/27/18	American Family Life Assurance Company	102001	960.53
4615	8/27/18	UNUM	102001	910.73
4616	8/27/18	Liberty National Life Insurance Company	102001	265.55
4617	8/27/18	Red Bud Supply	102001	23.00
4618	8/27/18	Great America Financial Services	102001	153.13

**South Walton County Mosquito Cont. Dis
Check Register**

For the Period From Aug 1, 2018 to Aug 31, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Acct	Amount
4619	8/27/18	Mediacom	102001	205.90
4620	8/27/18	Pedego	102001	3,041.50
4621	8/27/18	Retif Oil & Fuel LLC	102001	4,308.31
4622	8/27/18	Warren Averett, LLC	102001	360.00
4623	8/27/18	Craig Jordan	102001	99.98
4624	8/27/18	Manson Bolves Donaldson Varn, PA	102001	855.00
4625	8/27/18	Kenneth McDaniel	102001	88.25
4626	8/27/18	Geraldine Via	102001	165.17
4627	8/27/18	DEX Imaging	102001	99.55
4628	8/27/18	Peter Brabant	102001	15.00
Total				<u>97,955.46</u>



Hydro Solutions Consulting, LLC	Invoice Number: 2564
Remittance Address: Hydro Solutions Consulting, LLC 3616 Harden Blvd., No. 110 Lakeland, FL 33803	Date September 7, 2018
	Client Project No.
	Client Contract No. N/A
Client Name and Address South Walton County Mosquito Control District Attn: Mr. Ben Brewer, Director 774 N Co Hwy 393 Santa Rosa Beach, FL 32459	Invoice Period: August 1, 2018 through August 31, 2018
	Total Invoice Amount: \$2,323.44
Stormwater Professional Services	

Compensation Method: Time and Materials, Not-to-Exceed; Contract Authorized Amount \$30,000.00
NTP effective July 10, 2018

Description of Services: Provide professional technical services for stormwater engineering, water quality, Florida stormwater rules, watershed restoration planning, meeting facilitation and consensus building.

Internal Reference 2564, 2585, 2586, 2612

**South Walton County Mosquito Control District
Authorization No. 2**

Authorization Amount	Spent-to-Date	Prior Invoiced	Current Invoice	Remaining Budget
\$ 30,000.00	\$ 2,323.44	\$ -	\$ 2,323.44	\$ 27,676.56



HYDRO SOLUTIONS
CONSULTING | LLC

3616 HARDEN BLVD., # 110
LAKELAND, FL 33803

T 107 GIS and Mapping

HSC Internal Tracking #

2564

S. Walton County Storm Wtr. Education

Date	Item	Class	Description	Qty	Rate	Amount
8/10/2018	Sr Tech Prof II	Amy Tracy	system map	1	132.69	132.69
8/11/2018	Sr Tech Prof II	Amy Tracy	GIS	3	132.69	398.07

8/31/2018

Sub Task Total

\$530.76



HYDRO SOLUTIONS
CONSULTING | LLC
3616 HARDEN BLVD., # 110
LAKELAND, FL 33803

T 104 Agencies Meetings

2585

HSC Internal Tracking #

S. Walton County Storm Wtr. Education

Date	Item	Class	Description	Qty	Rate	Amount
8/15/2018	Sr Tech Prof II	Amy Tracy	meeting FDEP	1	132.69	132.69
8/22/2018	Sr Tech Prof II	Amy Tracy	Talking points for Walton County commission and County manager for SWCMCD commissioners	1	132.69	132.69
8/24/2018	Sr Tech Prof II	Amy Tracy	meeting with Dr Brewer to debrief from commission meeting, next steps, maps, issues with system, talking points	0.5	132.69	66.35
8/29/2018	Sr Tech Prof II	Amy Tracy	complete commissioner talking points and recommendations deliver draft final to client. Create a storm event chart for visual inspections of system to compare to storm events for communication to FDOT and county over specific capacity concerns within the system	3	132.69	398.07

8/31/2018

Sub Task Total

\$729.80



HYDRO SOLUTIONS
CONSULTING | LLC
3616 HARDEN BLVD, # 110
LAKELAND, FL 33803

T 201 Engineering Review of ERP Plans

2586

HSC Internal Tracking #

S. Walton County Storm Wtr. Education

Date	Item	Class	Description	Qty	Rate	Amount
8/13/2018	Sr Tech Prof III	Scott Ethier	Review of Southern Pines Plans and Topsail Hills PH 3; discussion with Amy & Ben.	4.5	145.00	652.50
8/14/2018	Sr Tech Prof III	Scott Ethier	Topsail Hills PH 3 and permitting discussions with Amy & Ben.	1	145.00	145.00

8/31/2018

Sub Task Total

\$797.50



HYDRO SOLUTIONS
CONSULTING | LLC
3616 HARDEN BLVD., # 110
LAKELAND, FL 33803

T 101 SWCMCD Staff Mtgs (Teleconf)

2612

HSC Internal Tracking #

S. Walton County Storm Wtr. Education

Date	Item	Class	Description	Qty	Rate	Amount
8/29/2018	Sr Tech Prof II	Amy Tracy	meeting with Dir Brewer & Harley (operations mng) to review ERP, SW, and operational concerns, reviewed commissioner talking points and recommendations- edited SWCMCD questions and edited together	2	132.69	265.38

8/31/2018

Sub Task Total

\$265.38

HAND ARENDALL HARRISON SALE LLC

304 MAGNOLIA AVENUE
PANAMA CITY, FLORIDA 32401
(850) 769-3434 Facsimile: (850) 769-6121
FED. I.D. NO. 63-0259798

Invoice 256895
September 12, 2018

South Walton County Mosquito Control District
Attn: Ben Brewer
Post Office Box 1130
Santa Rosa Beach, FL. 32459
US

ID: 36694-227912

Billing Attorney: Amy E. Myers

Re: General Representation

For Services Rendered Through August 31, 2018

PAYMENT DUE UPON RECEIPT

If you would like to submit payment by Credit Card, please use the following link:
<https://secure.lawpay.com/pages/handarendall/operating>
or please contact Accounts Receivable at 251-694-6329.

Balance Forward		0.00
Current Fees	1,080.00	
Total Current Charges		1,080.00
 Total Due		 1,080.00

PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

For Billing Inquiries, Please Call Our Billing Department at (850) 769-3434.

Hand Arendall Harrison Sale LLC
304 MAGNOLIA AVENUE PANAMA CITY, FLORIDA 32401 (850) 769-3434

South Walton County Mosquito Control District
I.D. 36694-227912 - AEM
Re: General Representation

September 12, 2018
Invoice 256895
Page 2

Fees			
Date	Atty	Description	Hours
08/13/18	AEM	Telephone call from and to Ben Brewer re: Wednesday meeting.	0.30
08/14/18	AEM	Email from Ben Brewer re: RFQ.	0.20
08/15/18	AEM	Attend conference call.	1.90
08/20/18	AEM	Email from and to Shirley Steele. Telephone call from Ben Brewer. Revise RFQ. Review Board packet.	0.75
08/21/18	AEM	Attend meeting conference call. Telephone call to Laura Donaldson - left voicemail. Telephone call to Craig Varn re: ownership of district, next steps. Email to Laura Donaldson.	1.30
08/24/18	AEM	Receive and review correspondence re: ownership of ditches.	0.10
08/27/18	AEM	Email from and to Shirley Steele re: notice for proposals. Review notice. Review Florida Statute.	0.30
08/28/18	AEM	Telephone call from Laura Donaldson re: title to ditches, limits of district authority.	0.25
08/29/18	AEM	Email from Ben Brewer re: records request.	0.10
08/30/18	AEM	Consider Sunshine Law on attorney's notes.	0.20
Total Hours			5.40

REGULAR BOARD MEETINGS FOR 2018-19

Meetings held on the 3rd Tuesday of each month, at 9:30 a.m.

With exception of the July meeting.

October.....October 16, 2018

November (FMCA).....November 20, 2018

DecemberDecember 18, 2018

January.....January 15, 2019

FebruaryFebruary 19, 2019

March.....March 19, 2019

AprilApril 16, 2019

May.....May 21, 2019

June.....June 18, 2019

July **July 9, 2019**

AugustAugust 20, 2019

SeptemberSeptember 17, 2019