South Walton County Mosquito Control District

REGULAR BOARD MEETING

August 21, 2018

Agenda

Call to Order

Invocation and Pledge

Approval of Minutes (motion)

Administration Items

- 1. Financial Reports for July 2018
- 2. Approval of Expenditures for July 2018
- 3. Local Budget Amendment # 8
- 4. Enterprise leasing presentation
- 5. Conference call with Hydrosolutions & Manson Bolves Donaldson Varn, PA
- 6. Request for Qualifications-District Building Design
- 7. Other

Legal

1. Attorneycs Report/Approval of Invoice (motion)

Operations

- 1. Activity Report
- 2. Drone scope of services/demonstration
- 3. Other

Seat 1- Commissioner John Magee

Seat 2- Commissioner Tim Norris

Seat 3- Commissioner Kristine Faulk

Restate New Action Items

Public Comments

Adjourn

REGULAR BOARD MEETING

July 10, 2018

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida at 9:30 a.m.

The Commissioners attending the meeting were Timothy Norris, John J. Magee and Kristine Faulk. Also attending were Director Ben Brewer, Field Supervisor Harley Sampson, Office Manager Geraldine Via and Office Manager Trainee Shirley Steele.

The meeting opened with a Prayer and Pledge of Allegiance to the American Flag.

A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the minutes of the June 19, 2018 Regular Board Meeting. Motion passed unanimously.

The Financial Report for June 2018 was presented.

The Board reviewed the June Expenditures. A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the June Expenditures. Motion passed unanimously.

The Board was presented, for approval, Local Budget Amendment #7 in the amount of \$1,400.00. This increase was necessary due to receiving more than expected in Account #361 Interest Earnings and Account #380 Other Sources. Account #43 Utility Service was increased by \$1,400.00. A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve Local Budget Amendment #7 as presented. Motion passed unanimously.

Director Brewer provided the Board with copies of the Detailed Work Plan Budget for fiscal year 2018-2019.

Account 10 Personal Services - \$853,645.82

Account 20 Personal Service Benefits - \$512,869.27

Account 30 Operating Expense - \$547,950.00

Increased by \$500 Account #32 Certified Public Accountant (Audit) to \$9,000.00.

Account 40 Travel and Per Diem – \$19,500.00

Account 41 Communication Services - \$13,700.00

Account #41 Cell Phone Service was increase by \$1,200 for add two new employees to total \$8,200.00.

Account 42 Freight Services - \$ 3,000.00

Account 43 Utility Services - \$11,450.00

Account 44 Rentals & Leases - \$53,450.00 Account 45 Insurance - \$45,000.00 Account 46 Repair and Maintenance – \$61,700.00 Account 47 Printing & Binding - \$500.00 Account 48 Promotional Activities - \$9,000.00 Account 49 Other Current Charges and Obligations – \$5,300.00 Account 51 Office Supplies – \$5,000.00 Account 52.1 Gasoline, Oil, and Lubricants – \$29,000.00 Account 52.2 Chemicals Solvents and Additive – \$266,362.00 Account 52.3 Clothing and Wearing Apparel - \$6,500.00 Account 52.4 Miscellaneous Supplies and Incidental Expenses – \$47,500.00 Account 52.5 Tools and Small Implements – \$9,000.00 Account 54 Books, Publications, Subscriptions, Dues & Memberships - \$7,238.00 **Account 55 Training** – \$12,000.00 Account 60 Capital Outlay – \$2,982,671.00 Account 89 Contingency - \$198,000 Account 0.001 Reserves – Future Capital Outlay \$25,000.00 Account 0.002 Reserves – Retiree Self-Insurance \$125,000.00 Account 0.002 Reserves – Facility Self Insurance \$110,100.00 Account 0.003 Reserves – Cash Balance carried forward \$60,000.00 Account 0.004 Reserves – Personal Leave Time \$30,000.00. The rollback rate is .1527 and the current millage rate is .1628. Office Manager Geraldine

Via provided examples of different millage rates up to a millage rate of .2400.

Account #60 Capital Outlay was increased from \$1,538,125.00 to \$2,982,671. The increase is for funds for the new building. The funds should be in Capital Outlay in order to be available to spend. This would be with a millage rate increased to .2400. The proposed budget amount is \$6,050,436.09.

A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the Fiscal Year 2018-2019 Detailed Work Plan Budget as presented in the amount of \$6,050,436.09 with a millage rate of 0.2400. Motion passed unanimously.

Director Brewer asked for Board approval of Capital Purchases for two Stellar units at a cost of \$1,719 each and three Bad Elf GPS devices at a cost of \$550 each. A motion was made

by Commissioner Norris, seconded by Commissioner Faulk to approve purchase of two Stellar Units and three Bad Elf GPS devices. Motion passed unanimously.

Request for Qualifications for continuing Architect and Engineer Services-(RFQ)

The Request for Qualifications (RFQ) was presented for approval. The RFQ must be advertised for a minimum of 30 days. It was recommended to advertise it for 45 days. The final RFQ will be presented at the August Board Meeting for approval. A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the RFQ. Motion passed unanimously.

The Hydro Solutions contract was presented for renewal in the amount of \$30,000. Services will be rendered on a as-needed basis. A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the renewal of the contract with Hydro Solutions in the amount of \$30,000.00. Motion passed unanimously.

Mosquito Control Infra-structure and Storm water issues continue to arise. Laura Jacobs Donaldson, with Manson, Bolves, Donaldson, Varn, Attorneys At Law, is very knowledgeable and has worked with Hydro Solutions and other state agencies. Director Brewer would like to move forward with legal representation for the District's storm water issues.

The Board agreed for Director Brewer to attend the Environmental Permitting Summer School Summer School July 17- 20, 2018 in Marco Island, Florida.

Director Brewer presented the attorney invoice. A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the June 2018 attorney invoice in the amount of \$890. Motion passed unanimously.

The Activity Report for the month of June 2018 was presented. One chicken tested positive for Eastern Equine Encephalitis at Christian International and three for West Nile Virus location at Santa Rosa Beach Golf course in June.

A motion was made by Commissioner Faulk, seconded by Commissioner Norris to adjourn. Motion passed unanimously. Meeting adjourned at 11:17 a.m.

Tim Norris, Secretary



Florida Department of Agriculture and Consumer Services Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Section 388.341 F.S., Rule 5E-13.027, F.A.C. Telephone: (850) 617-7995; Fax (850) 617-7969

Submit to: Mosquito Control 3125 Conner Blvd, Bldg 6 Tallahassee, FL 32399-1650

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2017-2018

MONTH: July

LOCAL FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts		Receipts Year to Date		Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ 2,409,532.00	\$ 6.12	\$	2,417,449.31	\$	(7,917.31
334.1	State Grant	\$	\$ -	\$	_,,	ŝ	11,011.01
362	Equipment Rentals	\$	\$ _	\$		¢	
337	Grants and Donations	\$	\$ -	\$		\$	
361	Interest Earnings	\$ 2,800.00	\$ 3.31	\$	2,053.15	¢	746.85
364	Equipment and/or Other Sales	\$ 40,000.00	\$ 0.01	\$	30,000.00	¢	10,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 4,000.00	\$	ŝ	1,959.71	\$	2,040.29
380	Other Sources	\$ 5,100.00	\$ 827.10	\$	5.614.33	\$	(514.33
389	Loans	\$	\$ -	¢	0,014.00	¢	(514.33
OTAL R	RECEIPTS	\$ 2,461,432.00	\$ 836.53	\$	2,457,076.50	φ \$	4 255 50
EGINNI	NG FUND BALANCE	\$ 1,685,370.72	\$ 000.00	¢	2,401,010.00	4	4,355.50
	eipts & Balance	\$ 4,146,802.72	 836.53	\$	2,457,076.50	\$	1,685,370.72 1,689,726.22

LOCAL FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code		Budgeted Expenditures		Monthly Expenditures	E	xpenditures Year to Date		Balance to Be Expended
10	Personal Services	\$	808,770.25	\$	64,959.18	\$	622,132.95	S	186,637.30
20	Personal Service Benefits	\$	423,146.31		30,971.13	\$	330,054.02		93,092.29
30	Operating Expense	\$	134,830.00	\$	9,713.66	\$	68,997.09	-	65,832.91
40	Travel & Per Diem	\$	19,500.00	\$	1,259.54	\$	13,273.64	-	6,226.36
41	Communication Services	\$	19,500.00	S	841.48	\$	14,515.54	\$	4,984.46
42	Freight Services	\$	2,900.00	Ŝ	255.50	\$		\$	908.10
43	Utility Service	\$	12,050.00	\$	729.90	\$		\$	2,979.03
44	Rentals & Leases	\$	53,250.00	\$	153.13	\$		ŝ	51,208.57
45	Insurance	\$	45,000.00	\$	-	\$	37,397.62	\$	
46	Repairs & Maintenance	\$	63,200.00	\$	9,586.14	\$	37,760.87	\$	7,602.38
47	Printing and Binding	\$	500.00	\$	125.91	\$	125.91	\$	25,439.13 374.09
48	Promotional Activities	\$	9,000.00	\$	120.01	\$	4,743.08	\$	4.256.92
49	Other Charges	\$	6,500,00	S	126.00	\$	2,570.60	\$	3,929.40
51	Office Supplies	\$	5,000.00	\$	142.79	\$	2,635.12	\$	2,364.88
52.1	Gasoline/Oil/Lube	\$	27,250.00	\$	4,889.61	\$	19,091.24	\$	
52.2	Chemicals	\$	175,699.54	\$	43,404.86	\$	122,560.12	\$ \$	8,158.76
52.3	Protective Clothing	\$	6,500.00	\$	199.34	\$	3,012.68	э \$	53,139.42
	Misc. Supplies	\$	37,500.00	\$	1.820.99	\$	28.843.17	э \$	3,487.32
52.5	Tools & Implements	\$	9,000.00	\$	1,110.36	\$	7,198.78	φ \$	8,656.83
54	Publications & Dues	S	9.085.00	\$	1,110.00	\$	2,771.52	φ S	1,801.22
55	Training	\$	11,995.00	\$	284.00	\$	5,073.00	э \$	6,313.48
60	Capital Outlay	\$	544,897.62	\$	204.00	\$	90,184.45	э \$	6,922.00
71	Principal	\$		\$		\$	90,104.45	ф \$	454,713.17
72	Interest	\$	_	\$		\$		э \$	
81	Aids to Government Agencies	\$	-	\$		\$		э \$	-
83	Other Grants and Aids	\$	_	\$		\$		\$ \$	
89	Contingency (Current Year)	\$	240.000.00	\$		\$		\$ \$	-
	Payment of Prior Year Accounts	\$	10,000.00	\$		\$		⊅ \$	240,000.00
	DGET AND CHARGES	\$	2,665,073.72	\$	170,573,52	φ \$	1,426,045.70	\$ \$	-
0.001	Reserves - Future Capital Outlay	\$	1,176,729.00	\$	170,073.02	φ \$	1,420,045.70	ֆ Տ	1,239,028.02
	Reserves - Self-Insurance	\$	222,600.00	\$		φ \$		· ·	1,176,729.00
	Reserves - Cash Balance to be Carried Forward	\$		\$		ֆ \$		\$	222,600.00
	Reserves - Sick and Annual Leave	\$		\$		ֆ \$		\$	52,400.00
	SERVES ENDING BALANCE	\$	1,481,729.00	φ \$	-	_		\$	30,000.00
	OGETARY EXPENDITURES and BALANCES	\$		ф \$	170,573.52	\$		\$	1,481,729.00
NDING FU	ND BALANCE	\$		* \$	(169,736.99)	\$ ¢		\$	2,720,757.02
	sion of this monthly report of receipts expen			-		φ	1,031,030.80	\$	(1,031,030.80)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

		-	For Management Purposes Only	me	For Manage					
1,042,851.75	0.00	69	1,042,851.75	69	(169,736.99)	0.00	69	(169,736.99)	€9	Net Income
(2,710,025.97	4,146,802.72		1,436,776.75		169,173.52	1,400.00		170,573.52		Total Expenses
(1,481,729.00	1,481,729.00		0.00		0.00	0.00		0.00		
(240,000,00)	240,000.00		0.00		0.00	0.00		0.00		Reserves
(454,713,17)	544,897.62		90,184.45		0.00	0.00		0.00		Contingency
(6.922.00)	11,995.00		5,073.00		284.00	0.00		284.00		Canital outlass
(1,001.22)	9.085.00		2,771.52		0.00	0.00		0.00	pership	Tmining
(1,801,22)	9,000.00		7,198.78		1,110.36	0.00		1,110.36	lent	Subcontinuity implement
(8 656 83)	37,500.00		28,843.17		1,820.99	0.00		1,820.99	ential	Toole & Small Implantial
(3 487 37)	6.500.00		3,012.68		199.34	0.00		199.34	pparel	Miss Superior & Letter
(0,100.70)	175 609 54		133,291.17		43,404.86	0.00		43,404.86	dditive	Clearly additive
(2,104.00)	27 250 00		19.091.24		4,889.61	0.00		4,889.61	-	Uas, oil & lubricants
() 161 20)	5 000 00		2.635.12		142.79	0.00		142.79		Olifice supplies
(+,200.92) (3.000.70)	6.500.00		2.570.60		126.00	0.00		126.00		Other current charges
(2) 42 C V)	00 000 0		4.743.08		0.00	0.00		0.00		Promotional activities
(C1,7C7, C2)	200.00		125.91		125.91	0.00		125.91		Frinting
(75 A20 12)	63 200 00		37,760.87		9,586.14	0.00		9,586.14	Servic	Repair & maintenance servic
(1 C.002,1 C)	45,000,00		37.397.62		0.00	0.00		0.00		Danain o
(4,0,0,0,0)	53 250 00		2.041.43		153.13	0.00		153.13		Nontals and leases
(7) 070 (2)	12.050.00		9,070.97		(670.10)	1,400.00		729.90		Double Services
(4,704.40)	2 900 00		1.991.90		255.50	0.00		255.50		Freight services
(0,220.30)	10 500 00		14.515.54		841.48	0.00		841.48	ces	Communication services
(16.200,00)	10 500 00		13.273.64		1,259.54	0.00		1,259.54		Travel and per diem
(65 020 01)	134 830 00		68,997.09		9,713.66	0.00		9,713.66		Operating expenses
(02,007,007)	423 146 31		330,054.02		30,971.13	0.00		30,971.13	ents	Personal Service Benefits
(186 627 20)	808 770 25		622.132.95		64,959.18	0.00		64,959.18	3	Personal services
(1,007,174.22	1,1 10,002.12				,		æ			Fynencec
(1 667 174 00	4 146 802 72		2.479.628.50	3	(563.47)	1,400.00		836.53		Gross Profit
(1,667,174.22	4,146,802.72		2,479,628.50	3	(563.47)	1,400.00	<u>8</u> .	836.53		Total Revenues
(746.85) 20,511.71 (10,000.00) (1,685,370.72) 514.33	2,800.00 4,000.00 40,000.00 1,685,370.72 5,100.00		2,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	00003	0.00 0.00 0.00 227.10	0.00 0.00 600.00	30	0.00 0.00 0.00 827.10	0 6	Miscellaneous Equip and Other Sales Prior Year Carry-over Other Income
7,917.31	\$ 2,409,532.00	60	\$ 2,417,449.31		6.12 (796 60)	\$ 0.00 800.00		\$ 6.12 3.31		Ad valorem taxes Interest income
Year to Date Variance	Year to Date Budget	i e	Year to Date Actual	ĕ Ħ	Current Month Variance	Current Month Budget		Current Month Actual		Revenues
	018	1, 20	For the Ten Months Ending July 31, 2018	onth	For the Ten M					

For Management Purposes Only

South Walton County Mosquito Cont. Dis Income Statement Compared with Budget For the Ten Months Ending July 31, 2018



Florida Department of Agriculture and Consumer Services Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Section 388.341 F.S., Rule 5E-13.027, F.A.C. Telephone: (850) 617-7995; Fax (850) 617-7969 Submit to: Mosquito Control 3125 Conner Blvd, Bldg 6 Tallahassee, FL 32399-1650

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2017-2018

MONTH: July

STATE FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION		Budgeted Receipts	Monthly Receipts		Receipts Year to Date		Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$		\$	\$		\$	
334.1	State Grant	\$	-	\$ -	S		S	
362	Equipment Rentals	\$		\$ _	S		\$	
337	Grants and Donations	\$		\$ -	s		\$	
361	Interest Earnings	S	5.00	\$ 0.07	\$	2.15	s	2.85
364	Equipment and/or Other Sales	\$		\$ -	\$	2.10	\$	2.00
369	Misc./Refunds (prior yr expenditures)	\$	5,188.20	\$ -	S	4,952.64	\$	235.56
380	Other Sources	\$		\$ 	s	1,002.01	\$	200.00
389	Loans	\$		\$ _	\$		ŝ	
TOTAL R	ECEIPTS	\$	5,193.20	\$ 0.07	\$	4.954.79	s	238.41
BEGINNI	NG FUND BALANCE	\$	3,031.12	\$ -	\$	1,00 1.70	S	3,031.12
Total Rec	eipts & Balance	\$	8,224.32	\$ 0.07	\$	4,954.79	\$	3,269.53

STATE FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code		Budgeted Expenditures		Monthly Expenditures	Ex	penditures Year to Date		Balance to Be Expended
10 P	ersonal Services	\$		\$	_	\$		1\$	
20 P	ersonal Service Benefits	\$		Ŝ		\$		s	
	perating Expense	\$		\$	-	\$		\$	
	ravel & Per Diem	\$		\$		\$		\$	
41 C	ommunication Services	\$		\$		\$	_	\$	
	reight Services	\$		ŝ	-	\$		\$	-
43 U	tility Service	\$		\$		\$		\$	
	entals & Leases	S		\$		\$		\$	
the second se	surance	\$		\$		\$		\$	
46 R	epairs & Maintenance	\$		\$		\$		3 \$	
	rinting and Binding	\$		\$		\$		э S	
	romotional Activities	\$		\$		\$		\$ \$	
	ther Charges	\$	25.00	\$		\$		\$	-
	ffice Supplies	\$	23.00	\$		\$		\$	25.00
	asoline/Oil/Lube	\$		\$		\$		\$ \$	
	hemicals	\$	7,154.32	\$		\$	5,745.60	\$ \$	4 400 70
	otective Clothing	\$	-	\$		\$	5,745.00	\$ \$	1,408.72
	isc. Supplies	\$		\$		\$		\$ \$	
	pols & Implements	\$		\$		\$		\$ \$	-
	ublications & Dues	\$		\$		\$		\$ \$	
	aining	\$	1,045.00	\$	-	\$	4.045.00	_	
	apital Outlay	\$	1,040.00	\$		\$	1,045.00	\$ \$	-
	incipal	\$		\$		\$			· · · ·
	erest	\$		\$		\$		\$ \$	-
81 Aid	ds to Government Agencies	\$		\$		\$		ֆ Տ	
	her Grants and Aids	\$		\$		\$ \$		\$ \$	
	ontingency (Current Year)	\$		\$		э S		ֆ Տ	-
	yment of Prior Year Accounts	\$		\$		φ \$		-	-
	ET AND CHARGES	\$	8,224.32	\$		\$ \$	- C 700 CO	\$	4 400 70
	eserves - Future Capital Outlay	\$	0,224.32	\$		<u> </u>	6,790.60	\$	1,433.72
0.002 Re	eserves - Self-Insurance	\$		э \$		\$		\$	
	serves - Cash Balance to be Carried Forward	\$		ф \$		\$		\$	
	serves - Sick and Annual Leave	\$		\$ \$		\$		\$	
	RVES ENDING BALANCE	\$		э \$		\$		\$	-
	ETARY EXPENDITURES and BALANCES		8,224.32	-	- States	\$	-	\$	-
NDING FUND		-	0,224.32	\$	•	\$	6,790.60	\$	1,433.72
		\$	-	\$	0.07	\$	(1,835.81)	\$	1,835.81

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

South Walton County Mosquito Cont. Dis Income Statement Compared with Budget For the Ten Months Ending July 31, 2018

	Net Income \$	Total Expenses	Expenses Other current charges Chemicals, solvents, additive Training	Gross Profit	Total Revenues	Interest Income \$ Misc Income/Refunds Prior Prior Year State Carryover	Curre Revenues
	0.07	0.00	0.00 0.00	0.07	0.07	0.07 0.00 0.00	Current Month Actual
	\$	ĺ		T	Ĩ	\$	Cun
	0.00	0.00	0.00 0.00	0.00	0.00	0.00 0.00	Current Month Budget
	0.07	0.00	0.00 0.00	0.07	0.07	0.07 0.00 0.00	Current Month Variance
	~				1	69	Ye
1,000,01)	(1 835 81)	6,790.60	0.00 5,745.60 1,045.00	4,954.79	4,954.79	2.15 4,952.64 0.00	Year to Date Actual
e	A	n i		r i	1	69	
(00.01)		8,234.32	25.00 7,164.32 1,045.00	8,224.32	8,224.32	5.00 5,188.20 3,031.12	Year to Date Budget
(1,823.81)	(1 075 01)	(1,443.72)	(25.00) (1,418.72) 0.00	(3,269.53)	(3,269.53)	(2.85) (235.56) (3,031.12)	Year to Date Variance

As	of July 31, 2018			83.3%
		Local		
Receipts	Amt budgeted	Mthly Amt received	YTD received	% received
Ad valorem	\$2,409,532.00		\$2,360,835.49	98%
Misc. receipts	Interest	\$3.31	\$2,053.15	
	Tax Collector misc.	\$6.12	\$56,613.82	
	Misc.	\$827.10	\$7,574.04	
	Total misc.	\$836.53	\$66,241.01	-8
1	otal monthly receipts	\$836.53		
		YTD Total receipts	\$2,457,076.50	
	Amount budgeted			
Expenditures	less Reserves \$2,665,073.72	Mthly Amt expended \$170,573.52	YTD expended \$1,426,045.70	% expended 54%

		State		
Receipts	Amount budgeted	Mthly Amt received	YTD received	% received
	Misc receipts		\$1,540.34	
	Interest	\$0.07	\$2.15	
	Misc. refunds		\$3,412.30	_
	Total misc.	\$0.07	\$4,954.79	-
	Total monthly receipts	\$0.07		
		YTD Total receipts	\$4,954.79	
Expenditure	S Amount budgeted \$8,224.32	Mthly Amt expended \$0.00	YTD expended \$6,790.60	% expended 83%
	<i>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</i>	<i>\$</i> 0.00	<i>90,73</i> 0.00	03%

South Walton County Mosquito Cont. Dis Check Register For the Period From Jul 1, 2018 to Jul 31, 2018 Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Act	Amount
EFT Direct down if	7/2/18		102001	21.00
Direct deposit			102001	161.27
Direct deposit		0	102001	130.71
Direct deposit			102001	9.71
Direct deposit		-	102001	2,193.30
Direct deposit			102001	254.80
Direct deposit		3 Daniel Bowden	102001	1,533.00
Direct deposit		B Peter J. Brabant III	102001	1,757.25
Direct deposit	7/11/18		102001	1,325.40
Direct deposit	7/11/18		102001	1,047.95
Direct deposit	7/11/18		102001	1,220.64
Direct deposit	7/11/18		102001	1,475.96
Direct deposit	7/11/18		102001	1,191.57
Direct deposit	7/11/18		102001	1,065.38
Direct deposit	7/11/18		102001	1,313.21
Direct deposit	7/11/18	· · · · · · · · · · · · · · · · · · ·	102001	2,352.30
Direct deposit	7/11/18	Shirley J. Steele	102001	1,568.50
Direct deposit	7/11/18		102001	1,742.44
Direct deposit	7/11/18	Richard L. Clark	102001	712.87
Direct deposit	7/11/18	Craig H. Jordan	102001	593.68
Direct deposit	7/11/18	Thomas E. Mahn	102001	258.56
Direct deposit	7/11/18	Emilee R. McMaster	102001	714.65
Direct deposit	7/11/18	William S. Toole	102001	435.20
Direct deposit	7/11/18	Richard Vaughn	102001	384.71
Direct deposit	7/11/18		102001	57.02
EFT	7/11/18	Internal Revenue Service	102001	6,986.10
EFT	7/11/18		102001	670.00
EFT	7/11/18	State of Florida Disbursement Unit	102001	498.85
4516	7/12/18	Patrick Pilcher, WC Property Appraiser	102001	6,321.66
1517	7/12/18	Pro Health	102001	45.00
1518	7/12/18	Culligan Water Services	102001	45.00 99.40
519	7/12/18	Adapco, Inc.	102001	23,928.03
520	7/12/18		102001	23,928.03 6.70
521	7/12/18	Ace Hardware of South Walton	102001	
522		Regional Utilities of Walton County	102001	53.30
523	7/12/18		102001	67.76
524	7/12/18	CenturyLink	102001	500.24
525	7/12/18	The DeFuniak Springs Herald Breeze, Inc	102001	284.12 45.00
526	7/12/18	Norman Pruett	102001	
527	7/12/18	Melhorn's Mini Market	102001	100.00 203.00
528	7/12/18	Retif Oil & Fuel LLC	102001	
529		I Fix Computers	102001	2,115.90
530	7/12/18	Panhandle Tractor, Inc		590.20
531	7/12/18	First Bankcard Services	102001	677.81
532	7/12/18	Hand Arendall Harrison Sale LLC	102001	2,676.85
533	7/12/18	Choctawhatchee Electric Cooperative	102001	890.00
534	7/12/18	Powerplan (Beard Equipment Co.)	102001	662.14
535	7/12/18	Home Depot Credit Services	102001	643.03
536	7/12/18	Bio Quip Products	102001	673.00
537	7/12/18	FedEx	102001	636.51
538	7/12/18	Creative Printing of Bay County, Inc.	102001	198.80
539	7/12/18	South Bay Ace	102001	125.91
540	7/12/18		102001	454.62
irect Deposit	7/25/18	John John Automotive, Inc	102001	34.23
irect Deposit	7/25/18	Kristine A. Faulk John J. Magee	102001	161.27
CONTRACT OF CONTRACT.	1120/10		102001	130.71

South Walton County Mosquito Cont. Dis Check Register For the Period From Jul 1, 2018 to Jul 31, 2018 Filter Criteria includes: Report order is by Date.

Check # Direct Deposit	Date	Payee	Cash Act	Amount
Direct Deposit			102001	9.71
Direct Deposit			102001	2,193.30
Direct Deposit			102001	1,342.41
			102001	1,507.90
Direct Deposit		Peter J. Brabant III	102001	1,749.59
Direct Deposit			102001	1,325.40
Direct Deposit Direct Deposit		· · · ·	102001	1,044.28
Direct Deposit			102001	362.06
Direct Deposit		Kenneth G. Hobbs	102001	1,225.16
Direct Deposit	7/25/18 7/25/18		102001	291.13
Direct Deposit	7/25/18		102001	628.50
Direct Deposit	7/25/18		102001	1,190.64
Direct Deposit		,	102001	1,203.08
Direct Deposit	7/25/18 7/25/18		102001	113.12
Direct Deposit			102001	1,158.80
Direct Deposit	7/25/18 7/25/18		102001	365.25
Direct Deposit	7/25/18		102001	313.88
Direct Deposit			102001	962.56
Direct Deposit	7/25/18 7/25/18		102001	1,432.70
Direct Deposit	7/25/18		102001	2,189.65
Direct Deposit	7/25/18		102001	1,592.32
Direct Deposit	7/25/18		102001	537.24
Direct Deposit	7/25/18	J	102001	397.68
EFT	7/25/18		102001	1,748.48
FT	7/25/18		102001	7,406.85
FT	7/25/18	State of Florida Disbursement Unit Nationwide	102001	498.85
541	7/25/18		102001	670.00
542	7/25/18	Hydro Solutions Consulting, LLC	102001	900.00
543	7/25/18	Walton County Board of Commissioners	102001	17,487.15
544	7/25/18	Bankers Security Life Insurance Met Life Insurance Company	102001	70.42
545	7/25/18	Guardian	102001	284.09
546	7/25/18	UNUM	102001	1,111.69
547	7/25/18	American Family Life Assurance Company	102001	814.59
548	7/25/18	Scott Gallagher Heating & AC, LLC	102001	960.53
549		Kenneth Hobbs	102001	130.00
550		Panhandle Tractor, Inc	102001	573.64
551	7/25/18	DEX Imaging	102001	498.31
552		Verizon Wireless	102001	99.50
553	7/25/18	Clarke Mosquito Control Products, Inc.	102001	557.36
554	7/25/18	Melhorn's Mini Market	102001	20,897.66
555	7/25/18	Florida Septic & Sewer Service, Inc.	102001	49.00
556	7/25/18	Benjamin A. Brewer	102001	350.00
557	7/25/18	Wal Mart Community	102001	312.03
558	7/25/18	Great America Financial Services	102001	259.99
559		Quill Corporation	102001	153.13
560	7/25/18	Ferguson Enterprises, Inc.	102001	110.89
561		Healthmark of Walton, Inc.	102001	50.40
562		Retif Oil & Fuel LLC	102001	70.00
563		PEP Boys - Remittance Dept.	102001	2,618.81
564		Warren Averett, LLC	102001	1,484.74
65		O'Reilly Automotive, Inc.	102001	1,085.00
66		Shirley Steele	102001	349.25
67		Jimmy's Paint & Body, Inc.	102001	16.63
	7/25/18	Kenneth McDaniel	102001	2,341.60

South Walton County Mosquito Cont. Dis Check Register For the Period From Jul 1, 2018 to Jul 31, 2018 Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Act	Amount
4569	7/25/18	Harley Sampson Jr.	102001	100.00
4570	7/25/18	Peter Brabant	102001	100.00
4571	7/25/18	Cynthia Dye	102001	642.41
4572	7/25/18	Adapco, Inc.	102001	254.70
EFT	7/31/18	Florida Retirement System	102001	8,178.24
Total			-	170,573.52

South Walton County Mosquito Cont. Dis Balance Sheet July 31, 2018

ASSETS

Current Assets			
Local - checking	\$	64,325.27	
Local Savings		2,659,576.15	
State Checking		1,195.31	
Inventory		94,331.47	
Due from other governments		18,738.47	
Accounts Receivable - misc	_	16,700.00	
Total Current Assets			2,854,866.67
Property and Equipment			
Land		500.00	
Buildings		399,879.00	
Buildings - Improvements		142,423.00	
Equipment and Furniture		1,622,036.00	
Accum. Depreciation - Prop&Eqt		(1,106,098.00)	
Total Property and Equipment			1,058,740.00
Other Assets			
Deferred Outflow - Subsequent		15,915.00	
Deferred Outflow - Assumptions		242,553.00	
Deferred Outflow - NPL		49,949.00	
Deferred Outflow - Investments		119.00	
Deferred Outflow - Experience	-	57,974.00	
Total Other Assets		-	366,510.00
Total Assets		\$	4,280,116.67
Total Assets		\$ = LIABILITIES AN	
		DIADIDITIES AN	UCATIIAL
Current Liabilities			
Accrued compensated absences	\$	45,842.00	
Accrued OPEB Liability		124,929.00	
Net Pension Liability		846 060 00	

Accrued compensated absences	\$	45,842.00	
Accrued OPEB Liability		124,929.00	
Net Pension Liability		846,969.00	
Deferred Inflow - Assumptions		18,615.00	
Deferred Inflow - NPL		24,428.00	
Deferred Inflow - Investments		15,655.00	
Deferred Inflow - Experience		3,947.00	
Total Current Liabilities			1,080,385.00
Long-Term Liabilities			
Investment in Fixed Assets		827,674.00	
Total Long-Term Liabilities			827,674.00
Total Liabilities			1,908,059.00
Capital			
GASB-34 Only Fund Balance PY		(427,499.00)	
GASB - 34 Recon to FB CY		153,463.00	
Fund balance - reserved		609,515.91	
Beginning Balance Equity		529,888.28	
Retained Earnings		760,939.00	
Fund balance - unreserved		(104,430.55)	
	T Te		

Unaudited - For Management Purposes Only

South Walton County Mosquito Cont. Dis Balance Sheet July 31, 2018

\$

2,424.09

847,756.94

SR Fund balance - unreserved Net Income

Total Capital

2,372,057.67

Total Liabilities & Capital

4,280,116.67



Florida Department of Agriculture and Consumer Services **Division of Agricultural Environmental Services**

Submit to: Mosquito Control 3125 Conner Blvd, Bldg 6 Tallahassee, FL 32399-1650

Date:

8/21/2018

ARTHROPOD CONTROL BUDGET AMENDMENT

Section 388.361, F.S. and 5E-13.027, F.A.C. Telephone (850) 617-7995 Fax (850) 617-7969

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 8

Fiscal Year: 2017-2018 Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The

Board of Commissioners for South Walton County District hereby submits to the Department of Agriculture and Consumer Services,

for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.									
Total Availab	le Cash and Receipts	Reserves		Present Budget		Increase Request		Decrease Request	Revised Budget
\$	4,146,802.72	\$ 1,481,729.00	\$	4,146,802.72	\$	2,000.00	\$	2,000.00	\$ 4,146,802.72

NAME SOURCE OF INCREASE: (Explain Decrease)-

		BUDGETED REC	EIP	rs				
ACCT NO	Description	Present Budget		Increase Request		Decrease Request		Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 2,409,532.00	\$	-	\$	-	\$	2,409,532.00
334.1	State Grant	\$ 	\$	-	\$	-	\$	-
362	Equipment Rentals	\$	\$	-	S	-	\$	
337	Grants and Donations	\$	\$	-	S		\$	
361	Interest Earnings	\$ 2,800.00	\$	-	\$	-	S	2.800.00
364	Equipment and/or Other Sales	\$ 40,000.00	\$		\$	-	S	40.000.00
369	Misc./Refunds (prior yr expenditures)	\$ 4,000.00	\$		\$	- -	S	4,000.00
380	Other Sources	\$ 5,100.00	\$	-	S	-	ŝ	5,100.00
389	Loans	\$	\$		S	<u> </u>	S	
TOTAL F	RECEIPTS	\$ 2,461,432.00	\$		\$	-	S	2,461,432.00
Beginnin	g Fund Balance	\$ 1.685.370.72	\$	_	\$	-	\$	1,685,370.72
Total Bu	dgetary Receipts & Balances	\$ 4,146,802.72	\$		\$	•	\$	4,146,802.72

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction		Present Budget		Increase Request		Decrease Request		Revised Budget
10	Personal Services	\$	808,770.25	\$		\$		\$	808,770.25
20	Personal Service Benefits	\$	423,146.31	\$	· · ·	Ŝ		S	423,146.31
30	Operating Expense	\$	134,830.00	\$		ŝ	-	S	134,830.00
40	Travel & Per Diem	\$	19,500.00	S		ŝ	-	\$	19,500.00
41	Communication Services	\$	19,500.00	S		ŝ	-	ŝ	19,500.00
42	Freight Services	\$		\$	1,000.00	\$		\$	3,900.00
43	Utility Service	\$	12,050.00	\$	1,000.00	\$	-	\$	13,050.00
44	Rentals & Leases	\$	53,250.00	\$.,,	\$		\$	53,250.00
45	Insurance	\$	45,000.00	\$		\$		\$	45,000.00
46	Repairs & Maintenance	\$	63,200.00	\$	-	\$	· · ·	\$	63,200.00
47	Printing and Binding	\$	500.00	Ŝ		\$		\$	500.00
48	Promotional Activities	\$	9,000.00	ŝ		\$		ŝ	9,000.00
49	Other Charges	\$	6.500.00	ŝ		\$		S	6,500.00
51	Office Supplies	S	5,000.00	\$		\$		ŝ	5,000.00
52.1	Gasoline/Oil/Lube	\$	27,250.00	\$		\$		\$	27,250.00
52.2	Chemicals	\$	175,699.54	\$		\$		\$	175,699.54
52.3	Protective Clothing	\$	6,500.00	ŝ	-	\$		\$	6,500.00
52.4	Misc. Supplies	\$	37,500.00	\$	-	\$		\$	37,500.00
52.5	Tools & Implements	\$	9,000.00	\$		\$		\$	9,000.00
54	Publications & Dues	\$	9,085.00	\$		\$		\$	9,085.00
55	Training	S	11,995.00	ŝ		\$		\$	11,995.00
60	Capital Outlay	\$	544,897.62	\$		\$		\$	544,897.62
71	Principal	\$	-	\$		\$		\$	044,007.02
72	Interest	\$	1	\$		\$		\$	
81	Aids to Government Agencies	\$		\$		s		\$	
83	Other Grants and Aids	\$		\$		\$		\$	
89	Contingency (Current Year)	\$	240,000.00	\$		\$	2,000.00	ŝ	238,000.00
99	Payment of Prior Year Accounts	\$	-	ŝ		\$	2,000.00	\$	200,000.00
OTAL B	UDGET AND CHARGES	\$	2,665,073.72	\$	2,000.00	\$	2,000.00	\$	2,665,073.72
	Reserves - Future Capital Outlay	\$	1,176,729.00	\$	2,000.00	\$	2,000.00	\$	1,176,729.00
0.002	Reserves - Self-Insurance	\$	222,600.00	\$		\$	_	\$	222,600.00
	Reserves - Cash Balance to be Carried Forward	\$	52,400.00	\$		\$		φ \$	52,400.00
	Reserves - Sick and Annual Leave	\$	30,000.00	\$		\$		\$	30,000.00
	ESERVES	\$	1,481,729.00	\$		\$		\$	1,481,729.00
	UDGETARY EXPENDITURES and BALANCES	\$	4,146,802.72	\$	2,000,00	\$	2,000.00	\$	4,146,802.72
	FUND BALANCE	-		÷	2,000.00	¥	2,000.00	Ψ	4, 140,0VZ. / Z

APPROVED:

APPROVED:

Chairman of the Board, or Clerk of Circuit Court

DATE

FDACS-13613 Rev. 07/13

Mosquito Control Program

DATE

	CHEMICAL INVE					Inv done 8/1/18
Report all ir	nsecticides, herbicides and other chemicals purc	hased or on h	and)		for the	end of July 2018
			ON HAND	ACTUAL		
	CHEMICAL NAME		MONTH	Cost Per		
	(INDICATE LBS., OZS., OR GAL	S.)	END	Gal/Lb/Ea		\$ VALUE
	ADULTICIDES					
	Duet (clarke) total of 5 gals/2.5 ea	gallons	4.75	\$191.46	disc 10%	\$909.4
	Deltagard (adapco) 30 gal drums	gallons	122.00	\$173.67	mixwater	\$21,187.
	Zenivex E4 RTU purchased	gallons	41.00	\$79.80		\$3,271.8
	Wisdom	gallons	2.22	\$60.75		\$134.8
	Kontrol 30 Gallon totes	gallons	10.75	\$54.50	mix bva oil	\$585.8
			ADULTI	CIDE TOTA	L VALUE	\$26,089.7
	LARVICIDES					
	Agnique MMF	gallons	4.00	\$34.35		\$137.4
	Abate	pounds	132.00	\$10.61		\$1,400.5
	Altosid SBG single brood granules	pounds	385.50	\$3.06		\$1,179.6
	Altosid XR-G	pounds	0.00	\$8.45		\$0.0
	Altosid XR slim (S Ver) briquets	each	1,118.00	\$3.34		\$3,734.1
	Bactimos Briquets	each	1,659.00	\$0.57		\$945.6
	Coco Bear	gallons	82.50	\$19.55		\$1,612.8
	Fourstar 45 Day purchased 200bx	briquets	600.00	\$1.16		\$696.0
	Fourstar 90 Day (200 in bx)	briquets	600.00	\$1.94		\$1,164.0
	Fourstar 180 Day		1,231.00	\$3.24		\$3,988.4
	Fourstar BTI CRG 40 of 35lb bags		1,161.00	\$11.31		\$13,130.9
	Natular T30 Tablets	each	1,593.00	\$1.20		\$1,911.6
	Natular XRT Tablets	each	875.00	\$4.00		\$3,500.0
	Natular DT	each	3,995.00	\$0.38		\$1,518.1
	Natular G30 (clarke)	pounds	1,775.00	\$14.64		\$25,986.0
	Vectobac WDG	pounds	37.50	\$34.50		\$1,293.7
	Vectolex WDG	pounds	53.00	\$59.50		\$3,153.5
			LARVIC	IDE TOTAL	VALUE	\$65,352.48
	HERBICIDES			T		
	Rodeo 30 gal drumd	gallons	35.00	\$22.00		\$770.00
	Surf	gallons	43.00	\$13.95		\$599.85
	Maxpar G260 petroleum oil	gallons	201.75	\$6.59		\$1,329.53
	Cornerstone plus 30 gal drums	gallons	15	\$12.66		\$189.90
				IDE TOTAL		\$2,889.28
	below are samples from salesman	free			THEFE	Ψ2,000.20
A.L.L.	Altosid liquid larvacide Zane Central	gal	1			\$0.00
	Fyfanon ew malathion (Donnie)FMS		9.00			\$0.00
			0.00			φυ.υι

HAND ARENDALL HARRISON SALE LLC

304 MAGNOLIA AVENUE PANAMA CITY, FLORIDA 32401 (850) 769-3434 Facs imile: (850) 769-6121 FED. I.D. NO. 63-0259798

> Invoice 255861 August 14, 2018

South Walton County Mosquito Control District Attn: Ben Brewer Post Office Box 1130 Santa Rosa Beach, FL. 32459 US

ID: 36694-227912

Billing Attorney: Amy E. Myers

Re: General Representation

For Services Rendered Through July 31, 2018

PAYMENT DUE UPON RECEIPT

If you would like to submit payment by Credit Card, please use the following link: https://secure.lawpay.com/pages/handarendall/operating or please contact Accounts Receivable at 251-694-6329.

Balance Forward		0.00
Current Fees Total Current Charges	180.00	180.00
Total Due		180.00

PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

For Billing Inquiries, Please Call Our Billing Department at (850) 769-3434.

Hand Arendall Harrison Sale LLC 304 MAGNOLIA AVENUE PANAMA CITY, FLORIDA 32401 (850) 769-3434

South Walton County Mosquito Control District	August 14, 2018
I.D. 36694-227912 - AEM	Invoice 255861
Re: General Representation	Page 2

Date	Atty	Description	Hours
07/02/18	AEM	Receive and review correspondence re: advisory notice.	0.20
07/06/18	AEM	Telephone call from Ben Brewer. Telephone conference with Ben Brewer and Shirley Steele re: RFQ.	0.50
07/16/18	AEM	Email from and to Ben Brewer re: additional counsel.	0.20
		Total Hours	0.90

MANSON BOLVES DONALDSON VARN, P.A.

109 N. Brush Street, Suite 300 Tampa, FL 33602

(813) 514-4700

	Statement Date:	August 7, 2	018
South Walton Mosquito Control District	Statement No.	e	6533
Attn: Ben Brewer, Director	Account No.	No. 439.0	
774 N. County Highway 393 Santa Rosa Beach, FL 32459		Page:	1

RE: General

STATEMENT For Services Rendered 07/01/2018 Through 07/31/2018

Fees

			Hours	
07/05/2018	ME	Research and prepare memorandum on mosquito ditches and stormwater law.	2.30	230.00
07/10/2018	LJD	Telephone conference with B. Brewer; correspond with B. Brewer; telephone conference with A. Tracy.	0.60	150.00
07/19/2018	LJD	Meeting with DEP and NWFWMD regarding issue and collaborative meeting between parties; telephone conference with E. Fenniman and DOT regarding		
	CDV	issue; correspond with A. Tracy; review correspondence. Meeting with DEP and NWFWMD regarding issue and collaborative meeting	1.00	250.00
	CDV	between parties.	0.30	75.00
07/20/2018	LJD	Meeting with A. Tracy and B. Brewer regarding next steps.	0.20	50.00
07/26/2018	CDV	Review HSC Report.	0.30	75.00
07/31/2018	LJD	Review correspondence regarding DEP meeting.	0.10	25.00
		For Current Services Rendered	4.80	855.00
		Total Current Work		855.00
		Balance Due		\$855.00

Payment is due upon receipt.

SOUTH WALTON COUNTY MOSQUITO CONTROL DISTRICT

Activity Report -- Month of July 2018

All programs operated as usual.

Adulticide used:

12.54	- gallons .	Kontrol	\$	683.43
-------	-------------	---------	----	--------

42.25 - gallons . Deltagard \$7,337.55

Larvicide/herbicide used:

4.21. gallons Coco Bear	\$	82.30
-------------------------	----	-------

12.80 - pounds Vectobac WDG \$ 441.60

- 163.50 pounds Fourstar BTI CRG -- \$1,849.18
- 631.50 pounds Natular G30 --- \$9,245.16
 - 1. each Fourstar 180 briquets \$ 3.24
 - 5 each Altosid XR slim ----- \$ 16.70
 - 3.00 gallons Rodeo Aquatic(herbicide) \$ 66.00

2.58--gallons-----Cornerstone(herbicide)\$ 32.66

Service requests:

- 5 Thank you
- 35. Inspections
- 64 Spray
- 3 Ditch
- 10 Larvicide
 - 1 -Pool

Activity Report -- Month of July 2018 - Page 2

Total of 29 chickens tested positive in July.

11 for EEE 17 for WN & 1 HJ

1-WN collection date 7/2 reported 7/13/18. Band 96 Site B14B Christian International 5-EEEcollection date 7/2 reported 7/13/18. Band 553 Site B11B, Band 73 Site B6B,

Bands 39 & 93 Site SW13, Band 87 Site B9B

- 2-EEEcollection date 7/9 reported 7/20/18. Band 38 Site B20B, Band 86 Site B7B
- 2-WN collection date 7/9 reported 7/20/18. Band 59 & 83 Site SW17
- 3-EEEcollection date 7/16 reported 7/27/18. Band 84 Site B14B, Band 18 Site B11B Band 85 Site B7B
- 4-WN collection date 7/16 reported 7/27/18. Band 38 Site B20B, Band 56 Site B11B Band 14 Site SW13, Band 63 Site B3B

2-WN collection date 7/23 reported 8/3/18. Band # 22 Site B11B, Band 71 Site B19B 1-WN collection date 7/23 reported 8/10/18. Band 577 Site SW18

- 7-WN collection date 7/30 reported 8/10/18. Band 24 Site B11B, Band 77 Site B9B, Band 89 Site B21B, Band 8, 10 & 98 Site SW15, Band 497 Site B7B.
- 1-EEE collection date 7/30 reported 8/10/18. Band 89 Site B20B
- 1-HJ collection date 7/9 reported 7/27/18. Band # 497 Site B7B

North Walton Mosquito Control had 1 positive chicken in July for EEE.